

---

**INTERNATIONAL DRIVE  
MASTER TRANSIT AND IMPROVEMENT DISTRICT**

**District Advisory Board Meeting  
December 13, 2017  
MINUTES**

---

The International Drive District Advisory Board Meeting was held December 13, 2017, at the Rosen Centre Hotel, 9840 International Drive, Orlando, FL. District Advisory Board members in attendance were Sibille Pritchard, Charles Gundacker, Jim Dean and Joshua Wallack. Also in attendance: Luann Brooks, Lynn Havanec, Pam Waters & Denise Daugherty, IDMTID; Jean Wilson, Greenberg Traurig, PA; Kraige Jean & Chip Springer, Mears Transportation; Carolyn Binder, District Accountant; Krista Barber, OCCC; Cptn. Sandy Carpenter, OCSO; Alan Helman, HHCP / Architects; Lex Veech; Brian Sanders, Orange Co.; Steve Ferrell & Howard Newman, H.D.R. and Phil Caronia, Rosen Hotels. *(This may be an incomplete list of attendees due to late arrivals or audience members that did not sign in.)*

These are edited minutes, as a verbatim transcript would be too voluminous. For future reference all meetings are taped. If anyone wishes to review the tapes, please call or write to:

Luann Brooks, Executive Director  
International Drive Master Transit and Improvement District  
7081 Grand National Drive, Suite 105  
Orlando, FL 32819

Chairperson Sibille Pritchard called the meeting to order at 9:33 a.m.

**Tab 1 – Approval of Minutes**

**Joshua Wallack made a motion to approve the advisory board minutes for August 30 2017. Jim Dean seconded the motion. Motion carried, minutes were approved.**

Public Comment – No public comments.

**Tab 2 – District Engagement Officers Program**

Jean Wilson reviewed all items under this tab. General discussion followed.

**Mr. Dean made a motion to approve the draft Engagement Officers agreement as presented under this tab. Charles Gundacker seconded the motion. Motion carried, the agreement was approved.**

**Tab 3 – Proposed I-Drive Transit Feasibility Study**

Brian Sanders, Chief Transportation Planner with Orange County provided a full presentation with PowerPoint. General discussion followed.

**Tab 4 – Pedicab Ordinance Update**

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Tab 5 – Office Space Expansion**

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Mr. Wallack made a motion to approve office space expansion as presented under this tab, provided that the District attempts to extend its lease. Mr. Dean seconded the motion. Motion carried.**

**Tab 6 – Local Advertising / Promotions Campaign**

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Tab 7 – New Technology for the I-Drive District**

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Other New Business**

There was no other new business.

Ms. Pritchard adjourned the meeting at 10:24 a.m.

DRAFT